

Academic Calendar
WEEK 3

WEDNESDAY, January 31

1. **JOURNAL # 5** playback—Candid video: 3 things that jumped out to you in discussion next time. What did you find interesting/helpful/beneficial?

2. **JOURNAL # 3** playback: Developing the Proposal chap 1, pp. 13-20: 3 points you'd raise in class next time.

- Missions—let's look at p. 13, "Reality Check."

3. **JOURNAL # 4** playback: What *kind* of non-profit are you interested in joining:

- I'll jot these possibilities on the board and see what emerges.
- On board, top 3, explain why # 1 is # 1.
- I will/you will select your groups.

As a reminder, here is a network of Maine-based non-profits:

<https://www.nonprofitmaine.org/networks-and-coalitions>

4. Assemble in Organization Groups! (OG!)

Now, look at a collection of available grant deadlines in our community. This is known as "grant-mining." Here are two local resources:

- **Maine Philanthropic Center** (local, larger, membership):
<https://www.maine philanthropy.org/directory-maine-grantmakers>
- **Maine Community Foundation** (local, smaller, open access):
<https://www.maine cf.org/apply-for-a-grant/available-grants-deadlines/>

Now, in your OG's

→ Imagine you are a grantseeker looking to fund something. Of the available grants, which ones are potentially interesting to your organization and why? Identify 2.

→ Now, focus on 1 grant listing:

- **Who is the contact?**
- **When is the due date?**
- **Do you need to be invited to apply?**

- **How much can you apply for?**
- Would that fund your organization's support need?
- Are there any exemptions?
- What are the next steps?

4. In your OGs, share your WHO I AM page (WIA)—send the URL of your WIA to each member of your group. Now you have contact via email. This is very important.

What kind of team do you seem to have? What do you notice about your collective strengths? What backgrounds and experiences are shaping your strengths? We've talked a lot about "doing good" and using your passions to do important work. What does this mean to your group?

Work to COLLABORATE on a **STATEMENT OF STRENGTHS!** that you will *ALL* have a role in completing.

- Create a google doc.
- Share it with your group.
- Assign someone to be the scribe.
- Have the other members weigh in.
- Be ready to revise the doc for next class.
- Draft 1 should be roughly 500 words (if you go a little over, that's fine).

IF TIME, OTHERWISE WE ROLL IT TO NEXT WEEK:

5. Looking into 990s

- Visit: <https://www.guidestar.org/>
- Create an account.
- You'll likely need to Google the UNE's EIN (Employer Identification Number).
- Remember your password.

Sample—let's look at a sample 990 from a foundation (an organization that gives out funds). We will use the [Stephen and Tabitha King Foundation](#) as our sample.

In groups:

- Identify 3 things on the 990 that might be helpful in your researching a perspective funder.
 - Anything else interesting our curious? Be ready to report out.
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Assignment:

1. Revise **STATEMENT OF STRENGTHS!** And be ready to present it to the class.
 - How will you tackle this challenge of involving everyone in the presentation process?
 - Be ready to share the strengths of your team with the class—think 3-5 mins
2. **Read:** Step 2, Developing Relationships with Founder's pp. 21-31. We'll spend some time next week on that sample letter of interest (LOI), so don't worry about the worksheet on p. 27.

JOURNAL # 6: What's interesting/helpful/curious about this chapter?

3. Now that you have your OG, decide what non-profit organization your group will inhabit. **Ideally, you'll select a non-profit located in Maine from the network of Maine-based non-profits:** <https://www.nonprofitmaine.org/networks-and-coalitions>.

JOURNAL # 7: Detail your process for selecting your non-profit. Was it a negotiation? What made you sure this was the right non-profit for you and your group?

And how are you communicating with your group? Email, text, Slack, telephone (ha!), etc.?