

Academic Calendar
WEEK 7

WEDNESDAY, FEBRUARY 28

1. **JOURNAL #11** playback: Big takeaways from Step 4.
2. [THE PEPPER FOUNDATION](#).
3. Let's look at the [application details](#) from TPF's website.
4. Unpack the L.O.I.—let's review L.O.I. in our reader: pp. 24-26
5. Begin L.O.I.: Plan, prepare a 1-2 page draft of your L.O.I. for peer review. The final version will be no more than 2ish* pages.

6. Peer-review of L.O.I.—review questions p. 26 in **WG**.

*Let's chat on this.

Assignment:

1. Revise L.O.I., due March 6—next class. The letter should be no more than 2ish pages.
2. Read over How to Write a Successful Executive Summary:
<https://www.thebalancesmb.com/how-to-write-the-executive-summary-of-your-grant-proposal-2501963>

Help me understand the some of the important points here.

3. **JOURNAL # 12:** [Project Overview](#) (250 words)

Each member of the group: Provide a short overview of the program, services, or activities you seek to fund, draft.

You'll braid these versions together next class.