

**LIL 420: ARTS AND HUMANITIES CAPSTONE  
REVISION PROJECT BENCHMARK 2 DETAILED REVISION PLAN (10 POINTS)**

---

Use the space provided to check off and record your activity and ideas for this second phase of your revision project. You can download the checklist as a Word document to type your responses, or to print and take to your meeting, but please save the file as a PDF to upload to your ePortfolio. Please also submit a link to this ePortfolio page in Brightspace.

Be sure to date and sign your sheet. Please ask your professors to sign off as well.

**Benchmark 2:**

**DUE: Week 8 (~Oct. 18<sup>th</sup>)**

Your Revision plan should include the following:

- A set of readings and, where applicable, influential examples of/models for your project.** List those “source” texts.

Hain Teper, Jennifer, "'Historic Scrapbooks in Libraries and Archives – the Good, the Bad, and the Ugly'" (2025). *Brodsky Series*. 19.

[https://surface.syr.edu/pres\\_brodsky/19](https://surface.syr.edu/pres_brodsky/19)

Fleisher Zucker, Barbara . “Scrapbooks and Albums - Collections Care (Preservation, Library of Congress).” *Www.loc.gov*, 1984, [www.loc.gov/preservation/care/scrapbk.html](http://www.loc.gov/preservation/care/scrapbk.html).

Hain Teper , Jennifer , and Natalie Leoni. *Managing Expectations in Scrapbook Conservation Approaches*. cool.culturalheritage.org/coolaic/sg/bpg/annual/v37/bpga37-19.pdf. Accessed 15 Oct. 2025.

Ogden, Shereilyn . “Preservation Options for Scrapbook and Album Formats.” *Culturalheritage.org*, The Book and Paper Group of the American Institute for Conservation, 1991, cool.culturalheritage.org/coolaic/sg/bpg/annual/v10/bp10-14.html.

Qian, Shaoyi . “Encapsulation: A Useful and Versatile Tool for Book and Paper Conservation.” *The New York Public Library*, 27 June 2022, [www.nypl.org/blog/2022/06/27/encapsulation-book-paper-conservation](http://www.nypl.org/blog/2022/06/27/encapsulation-book-paper-conservation).

Smithsonian Institution Archives , and Alison Reppert Gerber. “A New Solution for an Old Scrapbook.” *Smithsonian Institution Archives*, 14 Nov. 2017, siarchives.si.edu/blog/new-solution-old-scrapbook. Accessed 18 Oct. 2025.

- **Designated periods for reading/annotation and for drafting. (These are the *activities*. Your plan should also include the *ideas*. Start off by drafting an abstract.)**

To complete this project, I am designating four hours Sundays as my in-person “workdays”. This means that on those days, I will be actively in the archives working with the scrapbook.

- **A 75-125 word abstract that reflects the context, approach, and major questions you’ll be exploring.**

For my internship class last semester, I researched a series of scrapbooks belonging to students at Westbrook College during the late 19<sup>th</sup> and early 20<sup>th</sup> centuries. As my main project I was tasked with writing, finding aids for Westbrook Collections. To expand on this project, I have chosen to expand on this experience by applying conservation techniques to better preserve the scrapbook of Dorothy Lowd which is in a fragile state.

Through this different approach, I am required to consider the implications of making alterations to a source, particularly one as highly personalized as a scrapbook. How do you find the balance between originality and accessibility? Are the value and influence of an archival item limited by its ability to be handled and viewed? How do people engage and connect with written versus visual sources? I hope that through my experience and research moving forward, I can better understand these questions.

- **Completed metacommentary and abstract uploaded to your ePortfolio project pages.** To complete the metacommentary, start with the archival version (the essay, script, footage, podcast, article, etc.). Open the document and use the “Comment” feature to describe the focus of each paragraph or section, observe its strengths, relevance, places for improvement. Go beyond approval or criticism to note why it’s strong/weak and suggest ways you might revise.
- **Made a follow-up appointment.** When will you meet again?

Cathleen and I intend on meeting every Monday and Friday to discuss the project.

*NEXT STEPS: Schedule another meeting with your project advisor/professor over the next two weeks to discuss progress and emerging questions. Add a progress update entry to your process page.*

I met with Prof(s). \_\_\_\_\_ Cathleen Miller \_\_\_\_\_ on -  
\_\_\_\_\_ 10/17 \_\_\_\_\_

Your Signature \_\_\_\_\_

Faculty: please sign off to confirm that you've had a chance to discuss the original class  
assignment and offer guidance about revision. \_\_\_\_\_

A handwritten signature in black ink, consisting of a large, stylized initial 'C' followed by several loops and a long horizontal stroke extending to the right.